

ST JOHN VIANNEY Catholic Primary School Greenacre



Parent Handbook

Welcome to St John Vianney

A Catholic Primary school in Greenacre proudly apart of the community of Sydney Catholic Schools.





St John Vianney Greenacre Parent Handbook





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Our school is part of a system of over 150 low-fee Catholic schools in the Sydney Archdiocese. **Sydney Catholic Schools** are thriving Catholic communities that ignite a love of Christ through excellent teaching and learning to empower students to reach their full potential.





Welcome to St John Vianney Catholic Primary School, Greenacre.

I hope your time here with us will be happy and blessed by God. I hope that your child will find our school a place of friendship, joy, discovery, challenge and learning. The dedicated and committed staff members of St John Vianney Catholic Primary School are aware of the special privilege they share with you in the education of your child. Together in partnership with you, we will work to enable your child to develop his/her full potential spiritually, intellectually, socially, emotionally and physically.

An education at St John Vianney's Catholic Primary School is the way school is meant to be, with very high community involvement, children come to school happily - ready to engage in a curriculum that is enlivened by the spaces that are provided and the programs that are created. Our community represents a rich tapestry of cultures that work together brina harmoniously to about cooperation and collaboration. Our students have access to well-maintained facilities with dedicated staff ensuring every child can achieve success, every day. We take the time to celebrate the successes of individuals with our awards assemblies acknowledging regularly the achievement of students academically, socially and spiritually

The Archbishop's Charter for Catholic Schools, Archdiocese of Sydney recognises parents as their child's primary educators and important partners in their learning journey.

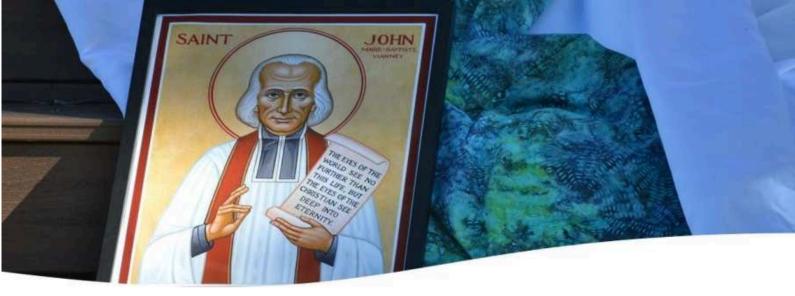
This recognition is founded on the belief that when schools, families and communities work together in partnership; student learning and wellbeing is enhanced and school communities are strengthened. Consequently, St John Vianney Catholic Primary School and their families work with the parish community to continue to nurture the education and faith development of all its members.

In recognition of this integral partnership between school and home, I extend a warm invitation to all family members to feel welcome to join all community celebrations that occur throughout the year. It does take a village to raise a child and I am acutely aware of the important role played by our extended community of parents, grandparents and siblings.

The purpose of this Parent Handbook is to provide you with a comprehensive overview of the aspects of school life, and the policies and procedures with which you will need to be familiar, whilst your child is a student at St John Vianney.

We have a proud tradition of working closely with our community, while engaging in best-practice teaching – We look forward to starting your family with us.

Mr Andrew Benfield *Principal* At St John Vianney we Believe, Persist, Achieve through our motto 'Ora Et Labora' to Pray and Work



School Prayer

Loving God, Thank you for today. Help us to believe in ourselves, to listen and learn. Give us the patience to persist in our work and play. So that we can achieve in every way.

St John Vianney: Pray for us St Mary of the Cross: Pray for us St Charbel: Pray for us

History

Industrial developments in Bankstown and Chullora led to the growth of the residential suburb of Greenacre, and in 1956 the parish of St John Vianney and St Thomas More, Greenacre was established, with Fr Thomas Berkery as the first parish priest. Fr Berkery arranged for the Sisters of St Joseph to start a parish school as the Sisters had long been working at nearby Bankstown and in 1957 had come to Bass Hill.

Travelling from their convent in Bass Hill, the Josephite Sisters opened St John Vianney's School in 1961, converting the church-hall into classrooms. The first Principal was Sr Anne Marie Whiteford. In the first year there was an enrolment of 64 pupils in Kindergarten and 29 pupils in First Class who were taught by Sr M Matthew, a trainee postulant. In 1963 Miss B Rogers joined the staff and was paid £10 per week. The school developed to provide classes for girls from Kindergarten to Sixth Class and for boys from Kindergarten to Fourth Class. The older primary boys would go to Brothers' schools, usually at Bankstown. By 1969 there was an enrollment of 242. During this initial stage of growth, it was the parishioners who provided the finance and manual labour for building the school.

Since it's early beginnings St John Vianney's has been part of the Archdiocesan system of schools administered by the Catholic Education Office, Sydney. When government funding became available from the late 1960s, more lay teachers were employed and gradually they took more responsibility in the school. In December 1978 the Josephite Sisters ended their leadership of the school and the CEO appointed Mrs Barbara D'Arbon as the first lay Principal. Another change in the late 1980s was the retention of boys to Year 6, in accordance with the Archdiocesan preference that primary education should be parish-based. By mid-1990 the enrolment had grown to over 400 pupils and a new administration and classroom block was built on the Tempe Street frontage. 2002 saw the completion of a new library, multi-purpose classroom canteen. data cabling and throughout the school, and the refurbishment of four classrooms, which were locally funded and attracted the NSW Government interest subsidy. Cardinal George Pell blessed and opened the new and refurbished school buildings on 11 December 2002.

Over the past twenty years, with demographic changes in the area. St John Vianney's has vibrant developed into a multicultural community. In 2011 the Federal Government's BER project was completed. This project comprised the establishment of a new building with 8 classrooms and the refurbishment of the original Church into a multi-purpose Parish & School Centre with a Performing Arts room. In 2014, the Kindergarten building was completely fitted out with coloured wall pin boards and the boys' and girls' toilets were completely refurbished.

In most recent years, with the generous support of families and Sydney Catholic Schools, the Kindergarten has been transformed into a beautifully appointed open classroom setting with an Early-Years Playgroup facility, Music Room and large withdrawal areas for specialised programs. Stage 2 and Stage 3 have also received major structural adjustments that allow for flexible learning and collaborative opportunities. Beginning Term 3 2020, Year 1 and Two will move into newly renovated classrooms with contemporary flexible furniture with state of the art technology and the Library will open for business after a well earned face-lift.



Important Information

Contact Details

School Administration Office (02) 9759 9153

Address 78 Tempe Street Greenacre NSW 2190 Sydney Australia

Website https://stjvgreenacre.syd.catholic.edu.au/

Email info@stjvgreenacre.catholic.edu.au

Facebook facebook.com/stjohnvianneygreenacre

Instagram www.instagram.com/stjvgreenacre/

Our Leadership

Mr Andrew Benfield	Principal
Mrs Grace Thomson	Assist. Principal
Mrs Sara Ghanem	REC
Mrs Kay Manni	Literacy
Mrs Jessica	Numeracy

Palazzolo-Townsend

School Hours

8:20 am	Gates Open
8:50 am	School Commence
10:50 am - 11:30 am	Lunch

- 12:00 pmAngelus Prayer1:30 pm 2:00 pmRecess
- 3:00 pm Dismissal

School Term Dates

2024

Term 1 1 February - 12 April

Term 2 29 April - 05 July

Term 3 22 July - 27 September

Term 4 14 October - 20 December

2025

Term 1 31 January - 11 April

Term 2 28 April - 04 July

Term 3 21 July - 26 September

Term 4 13 October - 19 December

Our Mission, Vision and Values

Our Motto

Ora Et Labora ' Pray and Work '

Mission

Empowering and uniting students through an enriched Catholic Education that inspires a love of learning.

At St John Vianney Catholic Primary School we 'Believe, Persist, Achieve' by:

- trusting in God, ourselves and others
- engaging in authentic learning experiences
- supporting and caring for all members of our community
- celebrating our cultural diversity

Vision

We aspire to educate collaborative, resilient learners with a socially just outlook on the world.

Values

At St John Vianney Catholic Primary School Greenacre we value:

- Faith
- Respect
- Compassion
- Inclusion
- Love
- Fairness



Catholic Identity Religious Life

Our school provides opportunities for students, staff and parents to know and celebrate our Catholic faith. This is done through the religious life of our school.

Members of our community experience a rich liturgical and prayer life, celebration of the Sacraments, faith formation, social outreach activities, and opportunities to share faith with each other and with youth from other schools in the Archdiocese.

Upon entering our Catholic school, the children join a community of learners where the values of Jesus are taught and lived, where people encounter and acknowledge their God and where they can discover their place in the story of their people. The aim of our School is the total development of each child: the cultivation of the mind, the spirit, the body, the character and the imagination.

Students of St John Vianney Catholic Primary School Greenacre attend whole school celebrations each term, which include Catholic Schools Week, Mother's Day and Father's Day, Grandparent's Day and our own sacramental retreats. These celebrations bring the community together in praise and worship, connecting us to our shared faith tradition.

Prayer

The tradition of Saint Mary of the Cross MacKillop and the Sisters of St Joseph is strongly upheld in the prayer life of the school. Formal prayers are taught as part of the daily Religious Education curriculum. The school community gathers regularly for whole school prayer.

Family and Faith

Through the Family and Faith program, parents – as the first educators of their children – are invited into a deeper and more intimate relationship with the person of Jesus Christ.

The Family Educator supports the principal in leading and implementing the Family & Faith project within the school. Family & Faith initiatives provide opportunities for parents/families to encounter the Catholic faith and reconnect/engage with the faith life of the school and parish, as well as supporting family wellbeing. The Family Educator role supports the evangelising mission of the Church and also assists in promoting the distinctive identity of Catholic schools.

Shared Mission

Our Catholic school is part of the Catholic Church. We work in partnership with our local Parish and Priest (Father Pasquale) in order to enrich the spiritual life of the students of our school, especially through the celebration of the Sacraments.

In order to nurture the spirituality of students and to continue their faith development within the Catholic Church, the school supports the Parish with the sacramental programs.

Sacrament of Reconciliation Year 3

First Holy Communion Year 4

Sacrament of Confirmation Year 5 & Year 6 (alternating years)



Our Parish

The school is directly involved in supporting those in need in our local community, and our families are keen to 'give back' to the community and work in partnership with various charities. The sacramental programs are parish based and our Religious Education program is central to the life of the school, encouraging students to develop a deeper understanding of God, self, others and their world.

Our school belongs to the parish of **St John Vianney and St Thomas More Greenacre.**

Our current Parish Priest is Fr Pasquale Pizzoferro.

Mass Times

Tuesday	8:00 am
Wednesday	8:00 am
Thursday	8:00 am
Friday	8:00 am
Saturday Vigil	5:00 pm
Sunday	8:00 am , 9:30 am

Reconciliation + Adoration

Saturday

3:30 pm - 4:30 pm

Contact details

Office (02) 9759 6263

Office hours

Tuesday to Thursday 09:00 am - 1:00 pm Friday 09:00 am - 12:00 pm

Address

Cnr Rawson Road and Tempe Street Greenacre NSW 2190 Sydney Australia

Email

secretary@sjv.org.au

Website

www.stjohnvianneygreenacre.org.au



Welcome to **Compass**

A Guide for Parents and Families

Compass is a school management solution that allows parents and carers to access up-to-date and meaningful information about your school and your child's progress.

Compass includes many different features, including the ability to:

- Monitor your child's attendance, and enter an explanation for absence or lateness
- Communicate with your child's teachers, and update your family contact details
- View your child's timetable and the school calendar
- Monitor your child's homework and assessment tasks
- Download and view your child's academic reports
- Book parent-teacher conferences
- Pay and provide consent for events and school fees

How do I access Compass ?

You can download the Compass App on iOS and Android devices, simply search for **Compass School Manager** in the store.

The first time, you will be required to type and select our school.

Type GREENACRE St John Vianney Catholic

To access the parent portal, you can go to our website and click the Compass link on our homepage. Alternatively, you can go to <u>schools.compass.education</u> where you can search our school's direct URL.

Logging into Compass

To log in you will require your unique family username and password. These details will be provided to you by the school.

Upon first login, you will be required to change your password and confirm your email address and mobile phone number.

If you have lost your details or forgotten your password, you can recover your details by clicking the 'Can't access your account?' link on the front page.

Compass App

Using the app you can:

- View the school news feed
- Receive messages from the school
- View your child's timetable and the school calendar.
- View Learning Tasks
- Book parent-teacher conferences
- Add Attendance Notes
- View academic reports

Student Profile

Everything for your child, in one place.

The student profile can be accessed by clicking on your child's name from the home screen.

The student profile dashboard provides you with an overview of today's classes and activities, the ability to email your child's teachers, and a summary of teacher observations (Student Chronicle).

For more detailed information, including assessment tasks, attendance, surveys and academic reports, navigate through the tabs along the top of the profile.

Viewing Academic Reports

- From the home screen, click on the 'View Academic Reports' item or navigate to the 'Student Profile' and click the 'Reports' tab.
- 2. A list of 'Academic Reports' will be displayed. Click the report title to download the PDF.

Learning Tasks

Individual student view

To view the Learning Tasks for one child, select the Learning Tasks tab on their profile page.

Consolidated view

If you have multiple children at the school, you can view a consolidated list by clicking 'Learning Tasks' from the 'Teaching and Learning' menu item.

The Compass home screen

The home screen provides you with relevant alerts and news, as well as quick access to your child's profile.

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Welcome to the Magic P-12 College Portal	Compass 👔
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School Calendar

The tools you need to keep track of your students journey through the school gate each day

News

Recent school news items and information relevant to you. This may include newsletters, details of upcoming events.

Your Children

Provides you with a quick summary of available options and highlights a summary of upcoming and overdue tasks.

To access more information click on the relevant quick link or select Profile to access detailed information about your child.

Alerts

Custom notifications for items that require your action or attention. These may include excursion notifications, ordering options for school photos, absence notifications, survey, and student report availability.

Main Menu

Allows you to access other Compass and school resources. The Tools icon allows you to update your contact details and change your password.

Attendance

An Attendance Note is used to explain when your child is absent or late from school.

Entering an Attendance Note

- From the Compass home screen (or from your student's profile), Click the Add Attendance Note item.
- 2. From the pop-up window
 - Select the reason
 - Enter a brief description
 - Select the start and fine time
 - Click the 'Save' button

Where possible, attendance notes should be entered prior to the absence/lateness occurring.

Link

If your child is marked as absent without prior approval you will receive an email containing a link. When following the link, you will have the opportunity to explain the absence.

Summary

An Attendance Note is used to explain when your child is absent or late from school.

Entering a Parent Approval

- From the Compass home screen (or from your student's profile), click the 'Add Parent Approval' item.
- 2. From the pop-up window,
 - Select the reason,
 - Enter a brief description of the absence,
 - Select the start and finish time,
 - Click the 'Save' button.

Summary

Using Compass you can view up-to-date-minute attendance information for your child.

Notes

This sub-tab provides a list of attendance explanations for your child. From this tab you can also add absence notes (both past and future)

Daily Snapshot

Recent school news items and information relevant to you. This may include newsletters, details of upcoming events.

Explain Specific Absences

This sub-tab provides a list of all unexplained lates and absences from class. From this tab you can click to approve specific absences.

Attendance Summary

Includes a summary of attendance in each class. For full details about a specific absence, click the appropriate number in the grid. For an explanation of a heading item, hover your mouse over the heading of interest.

When students are marked 'Not Present' in class this can sit in one of three different categories. These include:

NP Schl

Not present in class and is explained by a school related activity.

NP Parnt

Not present in class and is explained by a parent approval

NP Unap

Not present in class with no explanation entered

Parent-Teacher Conferences

Using Compass you can book your parent-teacher conferences online.

- On the home screen, beside the student you wish to make bookings for, click 'Book Parent Student Teacher Conference'.
- 2. A list of parent-teacher conference cycles will be displayed along with their booking status. Click on the relevant cycle.
- 3. Your booking sheet will be displayed and will show your available booking times. Click on a time in the grid to display teachers available for booking at that time.

Parent-Teacher Conferences - app

- 1. From the Compass home screen on your app, select the menu (top left) and click **Conferences**.
- 2. From the list of parent-teacher conference cycles

- Select the relevant cycle you wish to book for

- Select the student you wish to place a booking for
- Select the class or interview group

- Click on a time slot to make a booking and confirm



Privacy and Security

When you use Compass you will notice a padlock appears in your browser's address bar on the left.

This is because Compass uses a technology called TLS (Transport Layer Security). This means that your Compass session is encrypted and secure. Further, Compass adheres to PCI DSS compliance obligations to ensure any credit card details are managed safely, consistent with industry credit card regulations.

We are committed to the privacy of your information. Full information on the Compass Privacy Policy can be found <u>here</u>

Learning Approach

Our school's pedagogy reflects the overarching principles and approach to learning outlined in the Sydney Catholic Schools' Statement on Authentic Learning. By connecting to the real world of students' lives, authentic learning enables students to become lifelong learners who contribute to society and the wider world as active and discerning citizens. Authentic learning is central to our work as Catholic educators because it promotes the continual growth and wellbeing of the whole person; spiritually, intellectually, emotionally, socially and physically.

Curriculum

Religious Education

Religious Education is at the heart of Catholic education. It informs all aspects of school life and supports the evangelising and catechising mission of the Catholic Church. Through Religious Education, young people come to know and love the person of Jesus Christ.

All students are expected to participate in the religious life of the school. This includes their participation in Religious Education classes, their study of the Archdiocesan curriculum and their use of the *To Know, Worship and Love* textbooks and resources.

English

In English 'students learn to read, write, speak, view and represent language. They learn about the English language and literature through working with a wide range of spoken, visual, multimedia and digital texts. Students learn how language varies according to context, and how to communicate with a range of audiences for different purposes.

They learn to read for information and pleasure. Students gain a sound grasp of language structures, punctuation, spelling and grammar. They also learn to think in ways that are imaginative, creative and critical.' – NSW Education Standards Authority, *Parent Guide to the NSW Primary Syllabuses*. religion life of the school. This includes their participation in Religious Education classes, their study of the Archdiocesan curriculum and their use of the *To Know, Worship and Love* textbooks and resources.

PDHPE

Through Personal Development, Heath and Physical Education (PDHPE) students develop self management, interpersonal and movement skills to help them become empowered, self-confident and socially responsible citizens.

The learning experiences in PDHPE provide students with a foundation to actively contribute to, and advocate for the health, safety and wellbeing of themselves and others in the community and beyond school.

History and Geography

History and Geography provides opportunities for students to explore the past and present to develop an understanding of their personal and community identity. They investigate the interactions between people, places and environments that shape their nation and world.

Creative Arts

Creative Arts 'gives students experiences in the visual arts, music, drama and dance. They have opportunities to explore their creativity in each of these areas. Students learn to appreciate the meanings and values that each art form offers.

Science and Technology

Science and Technology 'fosters in students a sense of wonder and curiosity about the world around them. Students are encouraged to embrace new concepts and to learn through trialling, testing and refining ideas

Mathematics

In Kindergarten to Year 6, Mathematics focuses on developing students' mathematical understanding, fluency, communication, reasoning and problem-solving through their study of Number and Algebra, Measurement and Geometry, and Statistics and Probability. These capabilities enable students to respond to familiar and unfamiliar situations, using strategies to make decisions and solve problems relevant to their further education and everyday lives.' – NSW Education Standards Authority, *Parent Guide to the NSW Primary Syllabuses*.



Learner Diversity

Sydney Catholic schools provide reasonable adjustments to assist and support students with disability to successfully engage in learning. All Sydney Catholic schools engage in the annual Nationally Consistent Collection for School Students with Disability. Students with moderate intellectual disabilities and complex developmental needs may benefit from the educational program at Eileen O'Connor Catholic College Lewisham.

Key support services available at St John Vianney Catholic Primary School include:

- Disability and Additional Learning Needs
- Reading Recovery
- English as an Additional Language or Dialect (EAL/D)
- Catholic Intensive English Centre
- Aboriginal and Torres Strait Islander Students
- Gifted Education programs
- Specialist Teacher Aides (Learning Support officers)

Our students have access to a number of specialist teaching environments, including an instrumental music classroom, state-of-the-art library, and multiple sporting fields.

Learning and Achievement

Our teachers know their students and work with them to help them realise their potential as learners. Our focus on authentic learning and authentic assessment ensures that we challenge our students to grow in their learning and achieve their personal best.

Each year the school develops an Annual Improvement Plan indicating the key improvements for student learning outcomes:

• Integrated Programs

Our integrated program approach incorporates several subject areas, adopted to consolidate skill and concept development. Nevertheless, quality learning will be given to ensure student outcomes are achieved.

• Curriculum Differentiation

To meet the diverse needs of students, teachers modify and make adjustments to the curriculum in order to best cater for the style, pace and rate of the students as learners. Teachers and Specialist staff use assessments and diagnostic data to assist students and make adjustments with their learning, which includes conversations and goal setting with the students and their parents.

Homework

A balanced approach to homework plays an important role in a child's education. At St John Vianney, we promote homework as not only an opportunity for students to develop self-discipline and independence, but also for parents to see and share their children's education. Our Homework Policy is under review and will be updated by the beginning of 2025.

Phase:	Lower Primary		Upper Primary		
Duration	Kindergarten15 minutesYear 120 minutesYear 225 minutesYear 330 minutes		Year 4 Year 5 Year 6	45 minutes 50-60 minutes 60 minutes	
Focus:	Reinforcing Literac	y and Numeracy	Reinforcing Literacy and Numeracy		
Common tasks:	Daily reading to, with, and by parents/caregivers Discussions about books Linking concepts with family activities Conversations about what is happening at school Religious Education		Daily independent re Extension of class v research (as require Religious Education	vork, projects and ed)	

Assessment

Assessment helps teachers make decisions about what your child knows and can do. Most assessment in primary schools is based on the teachers' direct observations or reflects on student's work and is aligned with the National Curriculum's expectations.

Throughout the year, all class teachers will complete standard, school-wide testing of their students-focusing on literacy and numeracy skills. The results of these tests are used to identify individual students that would benefit from additional support or extension activities.

Testing

- All Year 3 and 5 Students sit the National Assessment Program-Literacy and Numeracy (NAPLAN) tests. There are 4 tests, completed over 3 days: Language Conventions, Writing, Reading and Numeracy.
- Year 6 Complete the Archdiocesan Religious Education Test
- Observation surveys are conducted in Kindergarten to assess reading and writing in readiness for Year 1.
- The Numeracy Clinical Interview is administered to identify and diagnose students' growth points in Numeracy.
- Students in Years 2-6 complete two PAT (Progressive Assessment Testing) assessments yearly in Numeracy and Reading.
- COGAT testing in Year 2 and Year 4 to identify gifted students.

Anti-Bullying

St John Vianney Catholic Primary School Greenance rejects all forms of bullying behaviours, including online (or cyber) bullying, by maintaining a commitment to providing safe, inclusive and respectful learning communities that promote student wellbeing for learning. Staff at St John Vianney Catholic Primary School Greenance are committed to employing wellbeing strategies that allow for a healthy school environment where bullying is less likely to occur.

If your child is experiencing bullying of any kind, or you have a wellbeing concern, we have a number of support services available for parents/carers and students, as listed below.

Support services:

- Kids Helpline https://kidshelpline.com.au/kids/issues
- Student Wellbeing Hub Department of Education
 - https://studentwellbeinghub.edu.au/
- Anti Bullying Department of Education https://education.nsw.gov.au/student-wellb eing/attendance-behaviour-and-engageme nt/anti-bullying
- Be You https://beyou.edu.au/
- Family and Community Services Helpline: 133 627
- NSW Health: (02) 9391 9000

Student Use of Technology

Mobile Phones

At St John Vianney students are discouraged from bringing mobile phones or electronic devices to school that might distract from quality learning activities.

If a mobile phone or electronic devices must be brought to school, the child is held solely responsible for its safekeeping and must abide by the following rules:

- They can only be used before or after school.
- They must be secured during the school day (in the School Office)
- They must be clearly marked with the student's name
- Student's must not use their device during school hours for any means necessary.

Internet Access

The internet provides our students with valuable learning experiences - offering access to information.

All websites accessed through the school are filtered through Sydney Catholic Schools managed internet services. Together with the supervision of our teachers, we aim to minimise the risk of students being exposed to harmful intermation.

Student access to the internet is monitored through individual login and passwords. In accordance with Sydney Catholic Schools poly, we require parents to sing our Acceptable Use of Technology before access is given.

Library

The St John Vianney Library and Knowledge Centre is integral to learning and teaching, providing students with a social space to meet, collaborate, research, learn, share and relax. Our library allows staff to develop a reading culture and raise the levels of information literacy across the school by leading students through processes which empower them to be critical thinkers, enthusiastic readers and skillful, efficient and discerning researchers.

The school library provides access to a range of resources and services. The Oliver library management system, together with the ACEN digital library provide 24/7 access to a wealth of authentic, authoritative, age appropriate resources to specifically meet student and staff needs.



St John Vianney Catholic Primary School Greenacre provides students with every opportunity to make a positive difference in the world through a range of co-curricular activities.





- Basketball
- Gymnastics
- Oztag
- Soccer
- Swimming
- Touch Football
- Supporting SCS pathways to sport
- Regional Gala Day events
- Athletics and Swimming Carnivals
- Specialist sport teacher



Creative Arts

- Specialist Art, Drama and Music teachers
- Performing Arts
- Choir
- Musicals and Concerts



Extra Curricular

- Inter-school competitions/other activities
- Inter School public speaking competitions
- Early Bird Reading K–2
- Coding Club
- Public Speaking
- Chess
- Minnie Vinnies
- Pope Francis



NEW in our school!

Amadeus Music Education Program

Kindergarten-Year 8



For more information, please contact the school office.

INITIATIVE OF

Catholic

Schools

Reporting to Parents

While our classroom teachers are available to discuss your child's progress throughout the school year, there are key times of year when we formally report to parents:

• Parent Teacher Interviews

Early in the school year parents, teachers and children (Kindergarten to Year 6) meet to outline expectations for the year and to set and discuss goals according to the needs of the child. Homework and classroom practices are also outlined to parents.

School Report

Formal reporting is completed in June (Semester 1) and December (Semester 2). Parents receive a report outlining their child's learning progress, the achievements of students are documented and are available on Compass.

Attendance

Our school values student attendance. At St John Vianney we use an electronic school management system called COMPASS. This is an information system used for attendance, student management, wellbeing and school communications.

COMPASS provides the opportunity for teachers to mark the roll on their laptops and mobile devices. IT is a legislative requirement that attendance rolls are maintained accurately and explanation of absence is recorded in a timely fashion. COMPASS will assist with this, however it requires your support as well.

- All rolls will be marked before 9:15am
- Teachers will mark a student present (P) or not present (NP) determined by who is in front of them at this time.
- All students who arrive past this time MUST enter through the front office and will be recorded as Late (L) and must provide a reason for their lateness.

If your child misses	That equals	Which is	And over 13 years of schooling that's	
1 day per fortnight	20 days per year	4 weeks per year	Nearly 1.5 years	Grade 11
1 day per week	40 days per year	8 weeks per year	Over 2.5 years	Grade 10
2 days per week	80 days per year	16 weeks per year	Over 5 years	Grade 7

Student Wellbeing

At St John Vianney students know that they are a learner in a safe, inclusive and respectful environment.

Morning Drop Off

8:20am - 8:50am

(Please note that there is NO supervision before 8.20am. If you require to drop off your child/children before this time, we ask that you enrol them in Before School Care available on site.

Afternoon Pick Up

Car Pick 3:00pm - 3:15pm Families A-K - Tempe Street Families L-Z - Pandora Street

Meeting students on-site Students wait under the Cola 3pm -3:30pm.

• Leaving School

No child will be permitted to leave the school grounds during school hours unless collected by a parent or other authorised person from the school office.

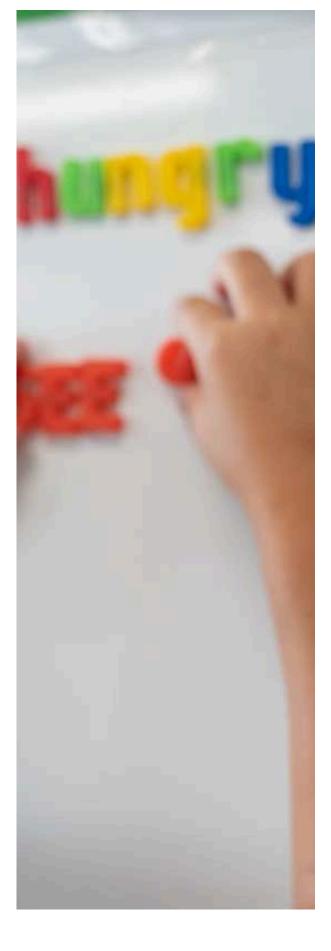
• After School Pick Up

In the interest of your child's welfare and safety, children will stay with a teacher from the leadership team until 3:30pm. Children must be picked up before this time. Any child still waiting to be picked up after 3:30pm will be in the front office, a parent will then have to collect their child.

• Drop Off / Pick Up Zone

For the safety of children and for the convenience of parents, when using the *Drop Off / Pick Up Zone* please note the following :

- Children must be independent when getting in or out of their car.
- Children must enter the car from the kerb side.
- No student to access the boot of car.
- All bags must be kept in the car.
- Parents must display their family name card when collecting their child.
- Parents must not park within the times displayed below.
- Drop Off Zone 8:00 am - 9:30 am
- Pick Up Zone
 2:30pm 4:00pm



Before and After School Care

Toddlers Ink

Before and After School Care is managed by Toddlers Ink. Before and after school care operates on the school site from 7am each morning and after school until 6pm. Toddlers Ink can be contacted on OSCH@toddlersink.com.au 0474 093 418.

Morning Session 7.00 am - 8.20 am

Afternoon Session 3.00 pm - 6.00 pm

At Toddlers Ink, we believe that the early years are a special time in a child's life. An exciting period of discovery, learning and development. We believe each child is an individual in their own right, therefore it is our responsibility to cater for the diverse needs of every child and their families. It is our goal to work with families to provide quality care within a warm and respectful environment, ensuring that each child feels safe and secure in their environment.

School Canteen

Total Canteen Solutions

At St John Vianney Greenacre our canteen is managed by Total Canteen Solutions. The canteen is open on Monday, Wednesday and Friday. Lunch orders must be pre ordered via the 'Munch Monitor' online ordering system. Students have the opportunity to purchase items from the canteen during lunch and recess on a Monday, Wednesday and Friday.



School Wide Positive Behaviours For Learning

	CLASSROOMS	CAR PICK UP	BATHROOM	EATING AREA	PLAYGROUND	ASSEMBLY	TRANSITIONS	CANTEEN
WE ARE SAFE	Walk around the room Use equipment and furniture safely Use gentle hands	 Sit in your class lines Keep your hands and feet to yourself Bag on your back Walk to the car safety 	Wash your hands with soap Report any issues to a teacher Keep toilets a play-free zone Keep your hands to yourself	Eat your own food Sit and finish your food before playing Place lunch boxes/drink bottles in the correct place	Actively listen to the teacher on duty Wear your hat Keep hands and feet to yourself Use equipment safety Play in the correct area	Walk to lines when you hear the music Sit in your two class lines Keep your hands and feet to yourself Walk quietly back to class	Walk safely around the school Enter a room when a teacher is present Walk up and down the stairs on the left Walk to and from the Church, staying on the footpath	Line up and wait patiently in your correct lines Only buy your own food
WE ARE RESPECTFUL	 Respect what others say Speak kindly Keep classroom tidy Weak the uniform correctly Wait your turn 	Listen to the teachers on duty	Keep toilets clean Give others privacy Flush toilets after use Lock doors when using the toilets Use a quiet voice	Eat using your manners Leave your area clean and tidy Active listening to the teacher on duty	Include others in your games Listen to the referee Follow the expectations of the games Follow teacher instructions immediately Use kind words	 Actively listen to the teacher at the front Show revenance when praying Stand still, hats off to sing the National Anthem 	 Quietly walk in and out of your classrooms Follow teacher instructions 	Use manners when ordering Wait for your turn Ensure all your rubbish is placed in the bin
VE ARE LEARNERS	Actively listen Complete all tasks and do your best Be resilient and bource back	7	Use quietly and quickly Use toilets during break times	Eat most of your lunch to give you energy Drink water	 Learn the expectations of the games Be resilient 	Actively listen to the teacher's messages	Be calm and walk into class in a positive way	Ensure you have the correct money read

At St John Vianney Catholic Primary Greenacre we believe that productive learning and positive behaviour are inextricably linked. We endorse a whole school approach intended to promote and support appropriate behaviours in all students. To facilitate this approach, our school is based on the principles of the School-wide Positive Behaviour Support (**SWPBL**) framework to promote a safe, supportive and disciplined school environment.

School-Wide Positive Behaviour Learning (SWPBL) is an educational initiative that fosters responsible student behaviour through a unified, school-wide behaviour program. For consistency all school rules are taught around 3 expectations which are;

- We are Safe
- We are Respectful
- We are Learners

A consistent set of expectations across the school ensures that students are directly aware of what is required regarding their behaviour at school. As behaviour is closely linked with effective learning it is essential that children learn and develop the expected behaviour of the school.

Our School-wide Positive Behaviour Support program is coordinated by a School Leadership Team-including representatives from administration, teaching, guidance, behaviour support, parent groups and community organisations.

Public Transport

The School Student Transport Scheme (SSTS) provides eligible school students with free or subsidised travel on public transport between home and school, on trains, buses, ferries and long distance coach services. If a student lives too close to the school to be eligible, they may still be eligible for a School Term Bus Pass which provides discounted travel on buses between home and school for the whole school term. In areas where there is no public transport eligible NSW residents may receive a subsidy for private vehicles for transporting the student to school. Students with a disability who are unable to travel to and from school under the School Student Transport Scheme may be eligible for assistance under the Department of Education Assisted School Travel Program opens a new window. For eligibility guidelines and application please access https://apps.transport.nsw.gov.au/ssts/

Parent Custody

Information regarding your family circumstances is essential to help us understand and support your child while at school. A copy of a court order or custody order is necessary so that school staff can help ensure the legally designated parent or guardian collects children.

Student Records

Individual student records are kept on file at our school. Copies of student's report cards, absence details, record of behaviour issues and contact information are available to parents/guardians upon written request, addressed to the Principal.

Food for Thought

Please consider carefully the foods you include in your child's lunch box. Healthy foods contribute to calm children who are able to focus and learn without distractions. Strong bodies develop strong minds.

Student Health

First Aid

Members of our school staff are only permitted to render basic First Aid. This is immediate, temporary treatment given by the staff in case of an accident. Should medical treatment beyond first aid be required, parents are notified and where necessary 000 is called.

Administration of Medication

No child is given tablets or other prescribed medication at school without written permission from the parent. If your child needs to take prescribed medication at school and you wish the school to supervise this, please contact the Principal. Appropriate arrangements and the relevant permission forms will then need to be completed by you and returned to the school. (This includes the use of Asthma puffers at school.)All medication dispensed is recorded in COMPASS.

Allergies

As there are a number of students that have an allergy to some foods like **nut products**, we have a policy that <u>students are not allowed to</u> <u>share their food with anyone</u>. Chocolate and other foods that contain **traces of nuts** are **not permitted** in the school. In the interests of every child's wellbeing and health, it is every parent's responsibility to ensure that this policy is reinforced.

We understand the significance of birthdays and recognise your child's special day within their classroom. Due to the presence of food allergies, we kindly request that you refrain from sending any food items or party bags for other children. Your understanding and compliance with this policy is greatly appreciated.

We are a NUT FREE SCHOOL.

St John Vianney Greenacre follows the guidelines provided by NSW Health.

Chicken Pox	Children must remain at home for five days after the rash first appears and until the blisters have all scabbed over.		
Measles	Children must not come to school for at least five days from appearance of rash.		
Mumps	Children must not come to school until fully recovered, at least nine days after the swelling occurs.		
Whooping Cough	Children must be isolated immediately. Children must remain at home until the first five days of a special antibiotic having been taken.		
Rubella	Children must not come to school for at least four days after the rash appears.		
Conjunctivitis	Children must not come to school until all discharge has ceased. A medical certificate is required.		
Head Lice	Children must not come to school until treatment with anti-lice shampoo has been undertaken.		

For further information on infectious diseases of children or other health information, contact your public health unit, community health nurse, pharmacist or doctor.

Immunisation

At the time of enrolment parents are asked to present an Immunisation Certificate. The Immunisation Certificate reminds and encourages parents to have their children immunised against diseases that can be prevented by immunisation. This means that if there is a disease outbreak, non-immunised children will have to stay home for their own protection.

To be completely immunised, your child needs vaccines for the following seven diseases: Diphtheria, Tetanus, Whooping Cough, Poliomyelitis, Measles, Mumps and Rubella.

Head Lice

Occasionally head lice becomes a problem at school. When this happens periodical inspections need to be made. If lice or nits are found parents will be contacted and information will be provided to help treat the problem. Children must not attend school if lice or nits are present in their hair. It is advisable that parents regularly check their children's hair and report any infestation to the school.

Sick

All children who present themselves to Sick Bay are assessed and monitored until a decision is made. Ice packs are dispensed for minor injuries. If a child is sick at school: *the parents will be contacted*. If they can not be contacted: *the nominated emergency contact person/s will be contacted*. If they can not be contacted: *the school will act in the best interest of the child*.

It is most important that up to date phone numbers for home and work are provided to the school for these situations. Please ensure that any relevant medical information concerning your child is passed on to the School.

School Uniform

At St John Vianney students must uphold our Dress Code Policy.

Yeronga Uniforms

900 Canterbury Road, Roselands.





All parents are encouraged to order uniforms through **Yeronga Uniforms.** Full dress uniforms must be worn by all students participating on excursions unless otherwise notified.

Where alternate arrangements are made, the school currently offers a second-hand clothing store, please contact the front office for more information.

All children require:

- School bag with school emblem (purchased at Yeronga Uniforms) and a School library bag (GIVEN TO YOUR CHILD AT OUR KINDER ORIENTATION DAY 1)
- All items of clothes need to be named.

General Requirements

A school hat must be worn each day. Jewellery permitted: watch, gold signet ring. Small earring sleepers or studs for pierced ears (one in each ear). Long hair must be worn tied back. Hair ribbons must be in school colours. Hair must be kept neat and of an appropriate style for school. Undercuts, steps, lines, tracks, shaved heads, tails and the like are not permitted. Hair tints, gel or hair mousse are not permitted. The wearing of nail polish is not allowed. Children are to wear the correct uniform at all times.

SCHOOL UNIFORM

BOYS	SUMMER UNIFORM	WINTER UNIFORM	
	Navy shorts	Navy trousers	
	Sky blue short sleeve shirt with school emblem on pocket	Sky blue, long sleeve shirt with school emblem on pocket	
	Navy socks, black shoes	Navy and blue stripe tie	
	Navy woollen jumper with emblem	Navy socks, black shoes	
	School hat	Navy woollen jumper with emblem	
		Navy jacket (Sports jacket)	
		School hat	
GIRLS	SUMMER UNIFORM	WINTER UNIFORM	
	Blue and white stripe dress	Navy and red check tunic	
	White socks, black shoes	Sky blue long sleeve blouse	
	Scrunchie/hair ribbons – dress material or plain navy or sky blue	Tab tie (same as tunic)	
	Navy woollen jumper or cardigan with emblem	Navy stockings and black shoes	
	School hat	Navy scrunchie/hair ribbons	
	Navy jacket (Sports jacket)	Navy woollen jumper or cardigan with emblem	
	School hat	Navy jacket (Sports jacket)	
		School hat	

SPORTS UN	NIFORM (UNISEX)	for Boys and Girls	
Sh	Navy shorts		Long sleeve polo shirt (Winter)
Na			White socks and sports shoes
Sc			School sports cap
Na	avy scrunchie/hair ribbon	s (girls)	



School Fees and Assistance

School Fees

Tuition fees are charged for all Sydney Catholic Schools' primary schools and secondary colleges, but vary according to the area in which the school is located. In addition to tuition fees, there are school based charges for specific subjects, excursions, specialist sports and building works, repairs and maintenance. A reduction applies for each additional child enrolled at the school.

Fee Assistance

We endeavour to offer an affordable Catholic education of the highest quality and there is a deeply held philosophical commitment at all levels (our archdiocese, system, parish and school) that no Catholic family should be denied a Catholic education due to a genuine incapacity to pay all, or part of, their children's school fees.

Parents who need support to meet the cost of educating their child may be eligible for a bursary from the Catholic Education Foundation. Support is provided via three bursary categories; Financial Hardship Bursary, Aboriginal and Torres Strait Islander Bursary and Refugee Bursary.

Contact the school office for more information about school fees and bursaries.





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